How to Use Room Equipment
Type 2

Equipment in this Room
- Dell Computer
- DVD/VHS Player
- HDMI and VGA Cables
- Podium Microphone
- Handheld Microphone
- Lavalier Microphone
- Projector

Control Panel
1. Switch between inputs such as Classroom Computer/HDMI/VGA and DVD VHS on the projector
2. Manage volume with the volume knob

Adapters
Please make sure to check out any adapters you need prior to your class from the Infocommons in Snell Library.

HDMI/VGA Cables
1. Press HDMI or VGA on the control panel
2. HDMI carries video and audio. VGA has a separate cable for audio.
3. Connect HDMI/VGA cable to matching port on your computer and select HDMI or VGA on the Control Panel

DVD/VHS Player
1. Press DVD or VCR on the Control Panel
2. Press the button on the DVD/VHS Player to open the tray
3. Press the button to close the tray

Classroom Computer
1. Press PC on the Control Panel
2. CTRL + ALT + DEL to get to login screen
3. Login with MyNEU username and password
4. Log off when done. Do not power computer off.
Still need help? Call the ITS Service Desk at 617-373-4357